

REQUEST FOR ADMINISTRATIVE HEARING OF PARKING CITATION

This request must be made within 21 calendar days of the mailing of the Initial Review Results per CVC 40215 (a). Appeals submitted after this timeframe has expired will not be accepted. Please list all pertinent information why you believe this parking violation should be dismissed. Attach citation and any supporting documents. A check for the amount due must be submitted with your Hearing Request. If your citation is dismissed at Hearing your deposit will be refunded. PLEASE PRINT LEGIBLY.

COMPLETE THIS SECTION ONLY:

NAME AND COMPLETE ADDRESS: _____ _____ _____	PARKING CITATION INFORMATION: Issuing Agency: _____ Citation # _____ Date: _____ Telephone #: _____ Email Address: _____
REASON FOR REQUESTING A HEARING FOR THIS CITATION: _____ _____ _____ _____ _____ _____ _____ _____ _____	
SIGNATURE OF REQUESTOR: _____ DATE: _____	

DO NOT WRITE BELOW THIS LINE

ADMINSTRATIVE HEARING RESULT: [] Dismissed [] Upheld Fine Amount: \$ _____
See Comment(s): [# _____] in back of form

REVIEWED BY: _____ **DATE REVIEWED AND MAILED TO REQUESTOR:** _____

NOTES: _____

During the review process you may or may not be mailed a "bill" or courtesy letter. This letter will indicate a due date by which the citation must be paid or else the citation will impose a late fee. Please ignore this letter, as the agency that issues it is not yet aware of your request for a hearing. The citation due date is 21 days after the mailing date of the Hearing Results. The DMV will be notified of such failure to pay which may result in the withholding of vehicle registration renewal, per CVC 40220 (a).